## How to Order a FHU Transcript on line.

- 1. Go to FHU.edu
- 2. click the 'Academics' tab
- 3. click on 'Registrar'
- 4. click on 'Request a Transcript'
  - from this page click on:
    ORDER button
- 5. Follow the instructions to 'create account'
- 6. Enter personal information; payment information and the Address where you want your transcript sent.

\*Your transcript order will be received and processed the next business day.

If you should have any questions, please email me: [skimpel@ fhu.edu] or call

731.989.6456.